

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)**

**MEETING NOTES**

**JUNE 21, 2018 – 10:00 to 11:00 a.m.**

**VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**ATTENDEES – Aaron Starck, Asma AbuShadi, Brian Nath, Chris Tarman, Eric Lane, Jessica McKean,  
Jessica Robinson, Laura Murphey, Shari Waters & Wayne Branker**

**New and Relevant Issues to Be Discussed**

1. Colleague/WebAdvisor
  - a. Self-Service in Production – Wayne Branker reported that he is getting feedback from students by email saying they are enjoying this while also getting relevant questions.
  - b. Pass/NoPass – Brian Nath reported that IT was asked to write a report, and that report is a week away from being finished. There was then a discussion held regarding the process.
  - c. ACI – Colleague credit card payments – upgraded
  - d. DeReg Strategy –Aug 13th “Prereq not met”, August 2<sup>nd</sup> Drop for Non Pay – Brian Nath reported that the normal drop for non-pay will happen August 2<sup>nd</sup> and those not protected will be dropped.
  - e. W Date, Refund Date, XSTN – status update – working on Refund issues – Brian Nath reported that the refund date is complicated with a screen protection which IT changed. The Ellucian consultant is currently working on it. There was then a discussion held regarding refund dates in WebAdvisor not being correct.
  - f. Linux upgrade – July/August time frame – Brian Nath reported that IT has to replace the current system and people will need to re-login because it will be a new system.
  - g. Colleague Assessment – working on scope and timeline – Shari Waters reported that the group reviewed recommendations and they will be aligned with A/R’s priorities, and a plan will be written this weekend.
  - h. OpenCCCAppl new authentication July/Aug – Brian Nath reported IT will be migrating Open CCC Apply Authentication to Azure and this will not effect students.
  - i. Student Address Changes via WebAdvisor
2. AB19 – Brian Nath reported that this is still a goal. There was then a discussion held regarding pledge communication.
  - a. Communicate to 1<sup>st</sup> time students end of June
  - b. coding and protecting from Non Pay drop Aug 2<sup>nd</sup>
  - c. Code as eligible Sept 21
3. Nelnet – fixed - upgraded to Java on unix back end
4. BankMobile – Shari Waters reported that the test file was done successfully.
  - a. weekly meetings (Shari Waters/Amy) submitted first full student test file
  - b. marketing to Students – begin Mid July – Shari Waters reported that students will be getting a ‘welcome’ package in the mail soon, but student addresses need to be verified and IT needs to know where to have the students go to do so in the email that will be sent out. Wayne Branker responded to direct students to the Admissions office.
  - c. go live goal end of July before 1<sup>st</sup> Fall disbursement
5. SARS Anywhere – build Prod environment, working on Prod MFA – 2 factor authentication – Brian Nath reported this is a couple of weeks away.
6. Cynosure data – now loading nightly – Brian Nath reported that this has been completed.
7. DARS – Degree Audit – Jessica McKean/Asma AbuShadi – Brian Nath reported this has been upgraded and has a new look and feel. Asma AbuShadi stated that the evaluators are happy. There was then a discussion held regarding focus groups.
8. Resource25 – events.gcccd.edu flip to new version

- a. Link to help - <https://www.gcccd.edu/it/software-training/25live.html>
- 9. VOIP – New Phone system – Working with Purchasing and vendor – Brian Nath reported IT is working with Purchasing to finalize a vendor, contract, and ordering.
- 10. Network – Upgrade to all District buildings scheduled on each Friday during 4/10 – Brian Nath reported that this is all work done on Friday's the District is closed and that this is setting us up for the wifi deployment.
  - a. There will be intermittent outages throughout to individual buildings as the installs progress from building to building
  - b. Tentative schedule – Cuyamaca - June 8, 15, 22 Grossmont - June 29, and July Fridays
- 11. Wifi progress, equipment and implementation services (RFP)
  - a. Upcoming April/May – CC – finished F 100 May 11th, Bldg E April 27<sup>th</sup>, Bldg B May 19<sup>th</sup>, 20<sup>th</sup>
  - b. Continuing discovery – Next GC 50's, 40's, CC – F Complex
- 12. Security Plan – ASCIP, training
- 13. New Dell model 7060 desktop computers

## **Information Items – Discussed as Requested**

### **Ongoing Projects with Change in Status**

- 1. Windows 10, new Dell desktop Hardware (7050)
- 2. Upgrade Resource25 – in Production, old way goes away mid June
- 3. SSSP Data integrity/integrations – goal by end of May
- 4. Colleague Assessment – met with teams, review priorities
- 5. Data Warehouse – Working with vendor, upgrading to new servers, new SQL and Reporting Services
- 6. Document Imaging update – one drawer/file district wide for students – assessing SOW

### **Ongoing Projects**

- 1. FTES – Coding standards – next meeting Sept/Oct
- 2. Ellucian Enhancements - CRM Recruit, Ed Plan, DB (SQL), SSO
- 3. HelpDesk Software – RemedyForce – Piloting with ICS at both colleges, test users in A&R
- 4. Open Class List - only show ..."those for which you can register"
- 5. WebAdvisor - Step Three – Advising – IT lining up consultant training/implementation
- 6. Managing Reporting Requests
- 7. BPA – Technology planning – Piloting at Cuyamaca
- 8. SSSP data
  - a. Data collection from High Schools – how to enter into Colleague – GC vs CC
  - b. Exemption – How to code Cohort of students that do not need to be "Directed to Services" and how does this coding affect our pathways or business processes
- 9. Onedrive – determining role out plan